



A Traditional American Education

**MINUTES**  
**BOARD MEETING OF THE BOARD OF**  
**DIRECTORS February 18, 2020**  
**Woodman Hills Recreation Center**

**1.0 Call to Order**

The meeting was called to order at 6:32 PM.

**2.0 Roll Call and establishment of a quorum**

A Board Meeting of the LTA Board of Education was called to order at 6:32 PM by the President Ms. Michelle Morin. The following board members were present: Ms. Michelle Morin, Mr. Michael Johnson. Mr. Michael Peterson and Mr. Don Rodgers joined by phone.

**3.0 Welcome and Pledge of Allegiance**

Those in attendance were welcomed and invited them to join the Board in the Pledge of Allegiance.

**4.0 School Mission & Vision**

Ms. Morin opened the meeting by reading both the Liberty Tree Mission and the school's vision.

**5.0 Approval of Agenda**

Ms. Morin made a motion to approve the agenda, Mr. Johnson seconded the motion. Motion passed unanimously, vote: 4-0.

**6.0 Public comment - none**

**7.0 Previous Meeting Minutes**

Mr. Johnson motioned to approve last meeting minutes (4 Feb 20), Mr. Peterson seconded the motion. Motion passed, members voted 4-0.

**8.0 Principal Report**

Mrs. Wilson briefed the Board that enrollment was going extremely well. LTA is experiencing a 98% return rate. K-8 grades had waiting lists with the 9th & 10th grades were the only grades with no waiting lists. Unified Improvement Plan - almost completed, design is to improve test scores. 3rd through 6th grade math curriculum is due March 13th, full confidence it will be completed by due date. Professional Development - selected K-8 grade students were awarded Eagles Medals. Hiring Instructional Coaches - one coach (Mrs. Morris) was flying in next week for a three day event. In closing Mrs. Wilson requested that we consider her recommendation for a new Mission Statement which will be heard later in the meeting.

## 9.0 December 2019 Financial Reports

Mrs. Hands briefed the Board on LTA and LTA Building Corp. balance sheets as well as the LTA Building Corp Consolidated Balance sheet's. In addition Mrs Hands briefed the Board on LTA, LTA Building Corp. and LTA & Building Corp's. Income Statements. Mrs. Hands also identified how the mortgage was paid - there is a \$65K per month payment for the mortgage, Building Corp is paid, in-turn, they pay the mortgage company. New purchased items were discussed: 7 additional cameras, access control badges, safety glass and safety film installation. Phase II parking lot funds were briefed, Income statement (PPR), income per student 501/483 students funded full time at \$ 8,153.00 per year. Expenses and salaries were also briefed to include the anticipation of hiring additional teachers. Discussions were also centered on SPED teachers - 2 full time and 1 half time in addition to a full time nurse on staff. The Board members did not have any questions for Mrs. Hands.

## 10. Approval for VISA Cards

Mrs, Hands briefed the Board to consider Visa cards for Ms. Allen for concession purchases with a limit of \$500.00, and a VISA card for Ms. Lavato for general purchases with a limit of \$1,000.00. A motion was request by Mr. Peterson, and seconded by Mr. Johnson that the Board vote on allowing the two VISA cards. With no further discussions the Board voted 4-0, motion carried.

## 11. Organizational Reporting

Mrs. Hands reported to the Board that she should be reporting to the Board vice Mrs. Wilson Principal of LTA. The reporting change was recommended by D49. Reason is due to familial ties between Mrs. Hands and Mrs. Wilson. Discussions centered on the Board needing to workout formalities and procedures on this process. Ms. Morin made a motion that the Board take time to formulate this process at a future meeting. Mr. Peterson seconded the motion. Motion passed 4-0 vote.

## 12. Mission Statement Revision

Mrs Wilson briefed the Board that LTA's mission statement be revised to be related to the BCSI version. Mrs. Wilson read the new mission statement to the Board. The Board recommended that the word *classical* be replaced with *traditional*. Mrs. Wilson and the Board agreed with the minor change. Mr. Rodgers made a motion a to approve the new mission statement, motion seconded by Mr. Johnson. New Mission Statement carries with a vote 4-0.

New Mission Statement:

"Prepares students through a Traditional, content-rich education in a Disciplined and orderly environment, to Be self-governing citizens who are Equipped to carry out the Vision of our Nation's founders to Preserve and perpetuate Liberty."

COURAGE \* COURTESY \* TRUTHFULNESS \* PRUDENCE \* PERSERVERANCE

**13. Advisory Committee for Building Corporation**

Mr. Rodgers highly recommended that the Board should add Mr. Hands and Mr. Wilson to the Advisor Board for the Building Corp. We would be missing a tremendous opportunity by not bringing them on board, their knowledge and experience would be critical to have them present. Mr. Rodgers made a motion to add Mr. Hands and Mr. Wilson to the Advisor Board for the Building Corp. Mr. Johnson seconded the motion. Motion carries with a 4-0 vote.

**14. Announcements**

Ms. Morin advertised an upcoming event being held at the LTA school on 3/14/20  
Anti-trafficking Event featuring Child Rescuer Bazzel Baz at LTA on Saturday 3/14/20 at  
10:00AM  
Opened to the general public.

**15. Adjournment**

Ms, Morin motioned to adjourn, Mr. Peterson seconded. Board adjourned at 7:09 PM

*Michael Johnson*  
Michael Johnson, Secretary