

Job Description

Liberty Tree Academy

Varsity Girls Volleyball Head Coach (SY 26-27)

Job Description: This is a seasonal, stipend-paid position running from August 2026 through October 2027. The Varsity Girls Volleyball Head Coach will train and guide student-athletes in both skill and character. This role supports the school's mission by fostering discipline, teamwork, virtue, and physical excellence.

Position Narrative:

The Varsity Girls Volleyball Head Coach is responsible for initiating various aspects of the Girls Volleyball Program, such as recruiting student-athletes from within the school, training, and coaching the members of the Girls Varsity Team to include coordinating the development and promotion of the Girls Volleyball Program. Assesses player's skill and assigns team positions. Organizes and schedules practice sessions. Maintains supervision of each student-athlete under the care of the Girls Volleyball Program. Works with the Athletic Director to schedule transportation to contests, along with helping form connections with other schools for club and summer leagues.

Reports to: Athletic Director

Liberty Tree Academy is a tuition-free public charter school that emphasizes traditional values and classical instruction methods. Our curriculum is rigorous and content rich.

Mission: Liberty Tree Academy prepares students through a traditional, content-rich education in a disciplined and orderly environment, to be self-governing citizens who are equipped to carry out the vision of our Nation's Founders to preserve and perpetuate liberty.

Vision: Liberty Tree Academy is dedicated to an authentic, traditional American education, to be a community that actively cultivates character in a challenging and engaging learning environment.

Position Duties and Responsibilities:

The following statements of essential functions, responsibilities, frequencies, and percentages are intended to describe the general nature and level of work being performed by individuals assigned to this position and are not intended to be an exhaustive list of all duties and responsibilities required. To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Works alongside the Athletic Director to schedule games and tournaments
- Maintains all certifications necessary for CHSAA participation
- Recruits within the school, trains, and coaches the members of the high school Volleyball team
- Coordinates the development and promotion of the LTA Girls Volleyball Team
- Assesses athlete's skill, organizes, and schedules practice sessions
- Teaches life skills and develops character according to the vision and mission of LTA
- Coordinates the development of assistant coaches through observation and positive feedback
- Communicates in a timely and effective manner with the Athletic Director, parents, players, and administrators
- Reviews and evaluate post game footage
- Determines playing strategy based on each athletes capabilities
- Maintains and secures all volleyball uniforms
- Maintains clean driving record
- Completes administrative tasks, including making sure all eligibility documents are completed and submitted on time
- Ensures inventory documentation is turned in on time

Job Description

Liberty Tree Academy

- Conducts a parent/guardian meeting with all student athletes' parents/guardians before the first official game
- Follows established procedures in the event of an athlete's injury
- Represents LTA and CHSAA in a positive manner
- Performs other duties as assigned by the Assistant Headmaster and/or Athletic Director

Supervision Exercised: Assistant coaches, players, and managers

Supervision Received: Asst. Headmaster / Athletic Director

This job description in no way states or implies that these are the only duties to be performed by this employee. LTA reserves the right to update, revise or change this job description and related duties at any time.

Required knowledge, skills and abilities:

- Excellent organizational skills
- Excellent written and oral communications skills
- Ability to establish and maintain effective working relationships with co-workers, volunteers, students and parents
- Ability to multitask with frequent interruptions
- Interpersonal relations skills
- Problem solving skills
- Maintain confidentiality in all aspects of the job
- Ability to diffuse and manage volatile and stressful situations
- Understanding of institutional policies, procedures and resources
- Desire to help students in student athletic journey
- Ability to lift 20-50 pounds, physically able to handle frequent sitting, bending, standing, walking/running/moving throughout the room.

Minimum Qualifications:

- Bachelor's degree from an accredited institution (required)
- Experience coaching high school volleyball
- Strong understanding of training, conditioning, and competition rules
- Ability to motivate and mentor student-athletes
- Commitment to student-athlete safety and well-being
- Ability to communicate effectively with athletes, parents, and school staff

Conditions of Employment:

1. All offers of employment are conditional and based on a successful background and reference check.
2. LTA may choose to contact work references other than those specified on your application.
3. The position requires work outside of regular office hours.
4. The position will be at-will.
5. As required by the Immigration Reform and Control Act, the selected applicant must verify, within 72 hours of employment, their legal right to be employed in the United States.

Required Physical Activities:

1. Driving – Frequent
2. Crawling or Kneeling – Seldom
3. Bending – Frequent
4. Walking on uneven surfaces – occasional
5. Working Alone – Occasional

Job Description

Liberty Tree Academy

6. Work with Others – Frequent, including email, phone and app communications
7. Lifting, Lowering, and Moving Items Over 50 lbs: Seldom
8. Lifting, Lowering, and Moving Between 25 and 50 lbs: Occasional
9. Lifting, Lowering, and Moving Between 0 and 25 lbs: Frequent
10. Visual Acuity, Near: Frequent
11. Visual Acuity, Far: Frequent
12. Hearing: Frequent
13. Speech: Frequent
14. Hand/Eye Coordination: Frequent
15. Computer and Mouse Use: Occasional
16. Phone Use: Frequent
17. Printer, Scanner, and Other Office Machinery Use: Occasional

To perform the duties successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

What We Offer: Seasonal stipend position: \$2,500 for the Volleyball season; August 2026 - October 2027

Application Search Timeline:

Early applications are strongly encouraged, as we are hiring in advance to secure the strongest candidates. This position will remain open until filled. Interviews will begin immediately. Anticipated start date: August 1, 2026

How to Apply:

Please submit your resume with the following application materials in a single email to HR@ltaeagles.org:

- Cover letter tailored to the position for which the applicant is applying. Please tell us how you learned about Liberty Tree Academy.
- A statement of your educational/coaching philosophy (500 words or fewer).
- Three professional references. Please include email address and phone number for each reference.

Liberty Tree Academy is an Equal Opportunity Employer and is committed to a workplace free from discrimination and harassment of any kind. All employment decisions are made based upon the needs of the School, job requirements, and individual qualifications regardless of race, ethnicity, national origin, gender, sexual orientation, socio-economic status, marital status, age, physical abilities, political affiliation, religious beliefs or any other status protected by state and federal laws.

Liberty Tree Academy participates in the E-Verify process in conjunction with the Form I-9 Employment Eligibility Verification on or before the first day of work. E-Verify is not used as a tool to pre-screen candidates. For up-to-date information on E-Verify, go to www.uscis.gov and click on 'E-Verify' located near the bottom of the page. rado 80831.